

Legal matters section

This legal matters section to be completed by your lawyer

Please complete or attach printout of "Civil/Family legal aid matters" template form

Lead provider

Name of lead provider

Name of law firm

Provider number

Level of experience 1 2 3 A B

Forum category 1 2 3 4

Telephone number ()

email

Name of instructing solicitor (if applicable)

Dates

36. What date were instructions received?
day month year

37. Have any of the matters been disposed of by a court, tribunal or any other means?
 No
 Yes → Date of final disposition
day month year

Give reasons for delay in submitting this application (refer to section 12 of the Legal Services Act 2000)

continue on a separate sheet if necessary . . .


Payments made


38. Has any lawyer received payment for work completed on these matters?
 No
 Yes → Name of lawyer paid

→ Total amount paid to date
\$

→ What work did this cover (refer to Agency steps)

Supporting documents

39. Are proceedings filed, intended or contemplated?
 No →  You must attach a brief summary of the dispute and the grounds to justify legal aid

Yes →  You must attach EITHER:
• a copy of the filed or draft proceedings and affidavits
OR if proceedings not yet drafted:
• a brief summary of the dispute, details of reasonable grounds to justify legal aid and grounds for taking or defending the proceedings

Other party

If more than one 'other party', attach details of other parties on a separate sheet

40. Who is the other party in this dispute?

Full name of other party

Relationship to applicant (eg spouse, partner, employer)

Address of other party (if known)

Name of other party's lawyer (if known)

41. Are there any assets and/or liabilities in dispute with the other party(s)?

No

Yes

All assets listed in the 'Financial Details' sections

AND/OR

All liabilities listed in the 'Financial Details' sections

OR Please list details and total values

	\$
	\$
	\$
	\$

Justification for legal aid

Family matters

42. For a dispute involving Family matters (excluding Relationship Property), please consider the following section 9(6) criteria

Indicate which of the following apply and provide details below:

- previous proceedings in the matter
- personal protection issues such as any orders relating to domestic violence, protection of personal property rights, compulsory treatment or compulsory care
- interests or welfare of another person who may be affected by the outcome of the proceedings
- there are complex factual, legal, or evidential matters that require the determination of a court
- it is in the public interest that legal aid be granted

Comment on why aid should be granted

continue on a separate sheet if necessary . . .

Civil & Relationship Property

43. For a dispute involving Civil or Relationship Property matters, please provide a reasoned explanation as to why aid is justified in terms of the applicant's prospects of success

continue on a separate sheet if necessary . . .

Immigration matters

44. For a dispute involving Immigration Act matters, please complete and attach the 'Immigration Matters' form (refer www.lsa.govt.nz for template)

Lead provider's confirmation

- I acknowledge and confirm my obligation to take all reasonable steps to protect the interests of the Legal Services Agency in relation to charges and proceeds of proceedings.
- I confirm that the instructing lawyer is in agreement that I will be the lead provider and receive payments from the Agency.

The applicant has been advised about:

- The matters referred to in the applicant's "Acknowledgment, consent and confirmation" section of this application.
- My obligations to notify the Agency:
 - of any change to their address, or any increase in their income or assets (disposable capital)
 - where I am aware that they avoided/are avoiding/are attempting to avoid making payments to the Agency from proceeds of proceedings.
- The fact they are deemed to have waived any legal professional privilege in the above circumstances.
- The potential cost of services for the proceedings for which aid is sought.
- The condition that a repayment may be required.

Signature of lead provider

Date

day	month	year	

Checklist

To avoid delay in considering this application, check you have attached the following documents:

- Proof of income (for wages or salary)
- Latest set of annual accounts (if self-employed or interest in a business)
- Trust form (if an interest in a trust)
- Copy of rates notice (if own a home or other property)
- Copy of the judgment being appealed (in the case of an appeal or review)
- Immigration matters form (if an Immigration Act matter)

EITHER:

- Copy of filed or drafted proceedings and any affidavits

OR:

- A summary of the dispute and the applicant's grounds for taking or defending this action

Forward this application to the appropriate Legal Aid Office (refer to www.lsa.govt.nz for address details)

LSA office use only

Approved

Maximum grant

PRA

\$

IR

\$

AP Lump sum Security

DVA exempt PoP

Name

Signature

Date

day	month	year	

Comments

Refused

Name

Signature

Date

day	month	year	

Reasons & comments

Further information required

Name

Signature

Date

day	month	year	

Comments
