



Legal aid file No. _____
 Invoice date _____
 Invoice number _____
 GST number _____
 Lead provider's ref. _____
 CRNs _____

Tax Invoice

Criminal Legal Aid Guilty Plea

To: **Legal Services Agency,** _____
PO Box/DX. City

Name of aided person _____
 Name of lead provider _____
 Name of law firm _____

Details of claim

Final invoice for grant Interim invoice

Plea of guilty and sentencing in District Court at: _____
town/city.

- Details of claim
Tick one
- Single appearance** - where charge is withdrawn, or sentencing occurs without pre-sentence report *Flat Fee \$248.00 (including GST)**
 - Appearance** - where a stand down report is prepared on the same day as sentencing *Flat Fee \$303.00 (including GST)**
 - Other** - where sentencing does not occur on the same day guilty plea entered *Flat Fee \$330.00 (including GST)**

Appearances on the following dates:

* If you are not registered for GST, you will be paid the GST exclusive amount.

Lead provider

I confirm that:

- No other payment, remuneration or benefit has been or will be received in respect of this work (unless authorised by the Agency).
- The work to which the claim relates has been substantially performed by me, including entering the plea and sentencing.

Signature of lead provider _____

 Date _____
day month year

LSA office use only

Approve Defer Further information Decline

Name _____

Signature _____

Date _____
day month year

Comments _____

