

 **Reference**

A completed reference form is required from 2 independent work-related referees who have observed you in the area(s) of law applied for. If you are applying for listing approval as a duty solicitor, one of your referees must be an approved assessor for the NZLS Duty Solicitor Training Programme.

## APPLICANT

Name

Applying for

Civil - General

Maori Land & Maori Appellate Courts

Refugee

Duty Solicitor

Mental Health

Supreme Court

Family

Police Detention Legal Assistance Scheme

Waitangi Tribunal

Criminal - Proceedings Category:

1

2

3

4

The information you provide in this form is for the purposes of assessing the applicant's suitability to be listed as a lead provider with the Legal Services Agency. This completed form will be provided to the appropriate (Local) Consultative Group for their recommendation to the Agency. It will also remain with the application on the applicant's file held by the Agency.

In order to evaluate the applicant's suitability, we would appreciate as much information as you are able to provide regarding the general competencies as outlined.

The Agency may contact you in order to validate the information provided.

## REFEREE

Name

Telephone

(0 )

Position

Place of Work

Are you related to the applicant?  
If so, provide details

How long have you known  
the Applicant?

In what capacity have you worked with the applicant?

## APPLICANT RATING

### Professional Judgement

How do you view the applicant's professional judgement? Please explain.

### Honesty/Integrity/Ethical conduct

How do you view the applicant's honesty/integrity/ethical conduct? Please explain.

### Court Conduct/Court Etiquette/Advocacy skills

How do you view the applicant's court conduct/court etiquette/advocacy skills? Please explain.



## Reference

(Please provide 2 completed forms with application)

### Part 4

#### Analytical Skills and Problem Solving

How do you view the applicant's analytical skills and problem solving? Please explain.

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#### Communication Skills (Oral & Written)

How do you view the applicant's communication skills (oral and written)? Please explain.

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#### Interpersonal Style (clients, colleagues, court staff)

How do you view the applicant's interpersonal style (clients, colleagues, court staff)? Please explain.

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#### Areas for Development

Please comment on any skills you view the applicant needs to develop with regards to this application.

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#### Overall Recommendation

**HR** - Highly Recommended

**R** - Recommended

**RWR** - Recommended with Reservations

**DNR** - Do Not Recommend

##### Area of law

##### Recommendation

##### Recommendation

Criminal – Proceedings Category 1

Civil - General

Criminal – Proceedings Category 2

Family

Criminal – Proceedings Category 3

Maori Land and Maori Appellate Courts

Criminal – Proceedings Category 4

Mental Health

Duty Solicitor

Refugee

Police Detention Legal Assistance

Supreme Court

Waitangi Tribunal

Comments regarding applicant's competence in areas of law applied for

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I confirm that the above reference has been provided by me.

Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_